



**Society
for Creative
Anachronism**

**Comm-
unications
Office**

UNOFFICIAL DRAFT PROPOSAL • DO NOT USE

Release Forms Handbook

December 2021 Draft • Corrected March 2022

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I. Introduction

The SCA respects the rights that people have in their creative works and in images and information about them.

Officers are responsible for understanding which types of information they handle is subject to these protections, and ensuring that written consent is properly obtained and archived for all applicable material which is published or used within their areas of responsibility.

Officers should also be aware of any additional restrictions imposed by their national or local governments regarding privacy or intellectual property.

Objective

The practice of obtaining written consent for material created by or about other people reflects our core values, and also helps to avoid disputes by ensuring that the Society does not infringe on anyone's legally-protected rights.

The details of the relevant laws are complicated and vary between jurisdictions, but at a very high level we can think of these protections as falling into three broad categories:

- Privacy: information that identifies a person or allows them to be contacted should not be disclosed without their consent.
- Likeness: a person's image should not be used to promote things without their consent.
- Copyright: a person's original writing and artistic creations should not be published or used without their consent.

II. About Release Forms

The SCA uses written documents called release forms to record that it has consent to use material about, depicting, or created by other people.

There are standard forms available as PDF documents from [the SCA's website](#) that may be used to record consent for the purposes set out below.

These PDF documents contain fillable blank fields that allow values to be typed in, or they may be printed out and filled in by hand.

Additionally, there are several additional forms available as part of this handbook.

The release forms contain binding legal language, and the central provisions, such as the “indemnify and hold harmless” clauses, must not be omitted or modified in any way.

However, the forms’ appearance and formatting, and the description of the covered material may be adjusted to reflect the requirements of the Society’s operations.

Collecting Forms

Consent should be collected prior to publication. Avoid publishing material and then attempting to retroactively obtain consent for it.

You may make blank release forms available at events, but agreeing to a release form must not be presented as a requirement to participate in an event or hold an office. Avoid presenting release forms in a roster format that might give the impression that everyone present was expected to sign them; agreeing to a release form should always be an individual choice.

There are four ways in which you may obtain consent for a release form:

1. A completed release form may be signed on paper and delivered to the relevant officer by hand, postal mail, or other means.
2. A completed release form may be signed on paper and scanned or clearly photographed, then delivered to the relevant officer by email or other means.
3. A completed release form may be electronically signed using a tool that supports certificate-based electronic signatures, such as Adobe Acrobat, and delivered to the relevant officer by email or other means.
4. A completed release form may be delivered to the relevant officer in an email from the signer along with an unambiguous statement that the sender agrees to the terms of the release.

(Note that option 4 above was not included in earlier versions of this policy. Because it is new, some additional discussion of this mechanism is provided in the “Using Email to Execute Release Forms” section later in this handbook.)

Archiving Forms

Officers may receive and store completed forms electronically or on paper or both, but must be able to supply a printed copy of the form upon request, so they must be maintained in a reliable file system.

For example:

- Officers may scan forms that they receive on paper and combine them with forms that they receive electronically, and store them all in a password-protected cloud-based file service.
- Officers may print out forms that they receive electronically, and combine them with forms that they receive on paper, and store them all in a series of file folders sorted by type and the name of the individual.

Additionally, officers are responsible for turning over copies of those forms to their successor in office.

III. Publishing Personal Information

Individuals' personal information must not be published without their consent.

Criteria for Personal Information

Personal information includes:

- Modern name;
- Home or work street or mailing address;
- Phone numbers;
- Personal e-mail addresses;
- Links to personal social media profiles.

The following are not considered personal information:

- Society names;
- Society membership numbers;
- Society-managed or official e-mail addresses such as `webminister@sca.org`.

Here are some examples for reference:

- Consent is not required to list an officer on a website in the form of "Seneschal: Lord Robert of Northwickshire <seneschal@branch.domain.org>".
- You must obtain consent before including someone's modern name or personal contact details in a public listing of officers or event attendees.
- Consent is not required to store personal information in a password-protected electronic data system accessible only to branch officers, because that is not considered to be publishing it.

Handling Personal Information Releases

A written statement from the relevant individual that describes which personal information may be published is sufficient to document their consent; there is no need to use a specific form.

Alternately, officers may use the Personal Data Publication Release Form included in this handbook.

- [Personal Data Publication Release Form](#) included at the end of this handbook

If a person later revokes this consent, that information should be removed from websites and other electronic publications under the Society's control.

IV. Model Releases

Images that depict people, including photographs, videos, and artworks, must not be published without the consent of those pictured if they are portrait-style photographs, or if they are a featured participant in a video.

Additionally, model releases are required for all images that were recorded in private settings.

Still-Image Criteria for Model Releases

Either one of these criteria is sufficient to require a model release for someone appearing in a photograph or artwork:

- An image is considered to be portrait-style if it features one person or a small group of people, and is used in a way that emphasizes their identity.
- An image is considered to be recorded in a private setting if it is created at a non-public venue such as in someone's home, or in a private space within a venue such as a household's encampment at an event.

By contrast, model releases are not required for photographs when **both** of these criteria are met:

- An image is not considered to be portrait-style if it features a large number of people or is used in a context which presents it as "news" such as depicting an activity occurring at an event.
- An image is considered to be recorded in a public setting when there is no expectation of privacy, including in the open areas of any SCA event such as court, martial contests, competitions, classes, or merchants' row.

Here are some examples for reference:

- Model releases are required to publish a close-up photograph of Their Majesties on the home page of the kingdom website, even if it was taken at a public event, because this is considered a portrait-style image.
- A model release is required to publish a photograph of the Armored Combat Champion on a kingdom's "Roll of Champions" web page, even if their face is partially obscured by their helmet, because the use of the photograph emphasizes their identity and is thus considered a portrait-style image.
- Model releases are required to publish a photograph from a kingdom choir rehearsal in someone's home, even if there is a large group and no one person is the focus of the image, because the photograph was taken in a private setting.
- A model release is required to publish an image of an oil portrait that has been painted of the local seneschal on a branch's website, because this is considered a portrait-style image.

- Model releases are **not** required to include a photograph showing Their Majesties presenting an award in court on a web page about a recent event, because it was taken in a public setting and the focus is on the activity taking place.
- Model releases are **not** required to publish a pencil sketch of two armies clashing on the battlefield at Pennsic, because it depicts a public setting and it is not a portrait-style image.

Additional Still-Image Criteria for Print Newsletters

An additional rule applies if an image will be published in a print newsletter:

- A model release is required to publish any image in a print newsletter from each individual whose facial features are identifiable.

This additional requirement exists because print newsletters may have a purchase price or only be distributed to paying members, and because images distributed in print are more difficult to “un-publish” than those on a Society website.

Moving-Image Criteria for Model Releases

Either one of these criteria is sufficient to require a model release for someone appearing in a video:

- A person is a featured participant in a video if they are a primary performer or presenter.
- An image is considered to be recorded in a private setting if it is created at a non-public venue such as in someone’s home, or in a private space within a venue such as a household’s encampment at an event.

By contrast, model releases are not required for videos when **both** of these criteria are met:

- A person is not a featured participant if they appear only briefly, do not have a significant role, or are merely visible in the background.
- An image is considered to be recorded in a public setting when there is no expectation of privacy, including in the open areas of any SCA event such as court, martial contests, competitions, classes, or merchants’ row.

Here are some examples for reference:

- A model release is required to publish a video interview with a craftsman at their A&S display describing how they learned and refined their skills, because the interview focuses on them as an individual and they are the featured presenter.
- Model releases are required for a video of the final round of a martial tournament, because the two participants are the featured performers and primary subjects of the video.
- A model release is **not** required for a video clip that pans across the list field during a martial tournament, because it was taken in a public setting and the focus is on the activity taking place rather than on any of the specific competitors.

Other Considerations

Photographers, videographers, and Society officers should be aware that some people might not like to be photographed or recorded, or might have reasons to not want their image published, even in contexts in which modern law and SCA policy would allow it without a release form.

Please be courteous about taking and publishing photographs or videos, and avoid doing so without the knowledge or consent of the people depicted.

Handling Model Releases

Model releases may be documented using the standard form from SCA.org. There are also some alternate model release forms that cover videos and artwork included in this handbook.

- [Model Release Form](#) from SCA.org
- [Photo/Video Model Release Form](#) included at the end of this handbook
- [Alternate Model Release Form](#) included at the end of this handbook

If any person appearing in a photograph, video, or other image requests its removal, it should be removed from websites and other electronic publications under the Society's control, even if there is a completed model release on file.

V. Photographer Release

Photographs and videos are considered creative works and must not be published without the consent of the photographer or videographer.

Handling Photographer Releases

Consent to publish a photograph may be documented using the standard form from SCA.org. There is also a combined photograph/videographer release form that covers videos included in this handbook.

- [Photographer Release Form](#) from SCA.org
- [Photographer/Videographer Release Form](#) included at the end of this handbook
- [Alternate Photographer/Videographer Release Form](#) included at the end of this handbook

If a photographer or videographer later requests the removal of a photograph or video they recorded, it should be removed from websites and other electronic publications under the Society's control, even if there is a completed release on file.

Scans and Photos of Documents and Art

The following guidelines apply to publication of scans or photographs of documents or artwork:

- Scans of documents or flat artwork are generally considered mechanical reproductions and do not require a photographer release from the person who made the scan. (However, you might need a creative-work release from the person who made the underlying artwork.)
- In the United States, photographs that are functionally equivalent to a scan of documents or flat artwork do not require a photographer release. For example, in the United States you do not need a release from the photographer to publish a simple photograph of a painting that is taken square-on with even lighting, because this is not considered a creative work. (However, you might need a creative-work release from the painter.)
- If the photograph is taken in a creative way, or if significant effort or expertise was invested, such as use of specialized equipment or extensive post-processing work to improve the quality of the image, a photographer release should be collected.
- Because policies on photographs of documents vary between countries, officers outside of the United States should collect releases for all published photographs unless your Kingdom Seneschal has provided clear guidance that a specific category of photograph is not legally protected in your jurisdiction.
- Photographs or videos of sculptures and other three-dimensional artifacts are considered creative works and require consent to publish, just as a photograph or video of people or an event would.

Other Considerations

Photographers and videographers generally understand that some level of cropping, color adjustment, or other processing may occur during publication, but if you are significantly editing a photograph or video, you should review your modifications with its creator and obtain their approval before publication.

VI. Creative Works

Protected creative works must not be published without the consent of their creator.

Criteria for Creative Works

Protected creative works include:

- Original writing such as articles, poems, stories and songs;
- Art works such as sculptures, drawings, and calligraphy;
- Creative elements incorporated into artifacts, such as embroidered, painted, or carved designs.

Material That Does Not Require a Release

Officers may publish material created by themselves and other officers (including event stewards) as part of routine Society operations without the need for a creative-work release form, including:

- Descriptions of the Society and its activities;
- Officer announcements and reports;
- Event notices and reports;
- Meeting minutes;
- Captions for photos.

Additionally, the following are not considered protected creative works:

- Material created prior to 1700, which was never covered by copyright law;
- Material for which the copyright has expired or been relinquished;
- Material covered by an open or public license (such as Creative Commons).

Attribution

Officers should adhere to the attribution requirements that are associated with some public licenses; for example, when publishing material covered by a Creative Commons “CC BY-SA” license, the name of the original creator should be included.

Providing attribution for artists and sources of material that is not covered by copyright is not legally required, but is also a good practice.

Handling Creative Works Assignments and Grants

Creative work assignments and grants of use may be documented using the standard form from SCA.org.

- [Creative Work Copyright Assignment / Grant of Use Form](#) from SCA.org
- [Alternate Creative Works Release Form](#) included at the end of this handbook

VII. Software Development and Technical Projects

Custom software and digital assets developed for use by the SCA are considered a type of creative work protected by copyright law, but are subject to different constraints than the types of creative works discussed above. For example, custom software might be relied on even if it is not published, and it is frequently a team effort with contributions being made by multiple people over an extended time frame.

Some common types of custom technology that might be created for use by the SCA include:

- Web templates or themes for content management systems such as WordPress;
- Event calendars applications or event registration systems;
- Online databases for rolls of arms of orders of precedence.

Handling Technology Licenses

If officers or volunteers create custom technology for use by the SCA, it is important to obtain written consent for its ongoing use.

This consent can take several possible forms:

- A copyright assignment, in which the developer assigns all rights over the software to the SCA.
- A license agreement that grants the SCA an irrevocable license to use and maintain the software.

Placing custom software under an Open Source license agreement is an acceptable way of ensuring that the SCA has rights to use the software. There are many Open Source licenses; a simple one such as [the MIT License](#) is generally appropriate for SCA-related projects.

A Technology Contributor License Form is included with this handbook to address the needs of software development projects undertaken by or for the SCA.

- [Technology Contributor License Form](#) included at the end of this handbook

VIII. Using Email to Execute Release Forms

Most of the mechanisms for transmitting release forms described above have been in use for over a decade, but one has been introduced more recently, and thus it deserves some additional discussion.

New Guidance on Signatures

In addition to the traditional signature options, officers may now also accept an email sent directly from the individual containing a completed release form along with an unambiguous statement of acceptance such as “I agree to this form” as equivalent to a traditional signature.

This change means that someone can electronically fill in the information required for a release form and send it as an email attachment to the relevant officer along with a statement that they agree to the terms of the release, without printing the form out on paper or using a specialized electronic signature tool.

New Guidance on Formatting

In addition to the existing PDF forms, releases may also be exchanged in other formats so long as their content includes the necessary legal language from the standard documents.

This change means that release forms may be exchanged as plain-text email messages or in other media – as long as the text of the release form is properly preserved, it’s okay if the layout or formatting are different.

For convenience, plain-text versions of some release forms are included in this handbook.

Sample Email-Based Release Processes

Given the new guidance, here are two sample scenarios for how an officer might collect a model release form from someone who appears in a photo they want to publish on their local branch website:

Plain-Text Email Workflow

- An officer emails an individual a plain-text version of the model release form along with a message saying something like “I took this picture of you at last week’s event; may I have your permission to publish it on our website? You don’t have to agree, but if you’re comfortable with this, please fill in the blanks below and email back saying that you agree to the terms of the release.”
- The individual either declines, or fills in the blank spots in the release form text with the necessary information and sends it back with a statement of agreement.
- The officer reviews the release to ensure it is complete, and archives it by exporting it to a standard format and copying it to their branch’s cloud storage service, or by printing it and adding to their paper files, or by otherwise preserving it in some reliable fashion.

Web Forms and Email Workflow

- An officer emails an individual a link to a web-based release form along with a message saying something like “I took this picture of you at last week’s event; may I have your permission to publish it on our website? You don’t have to agree, but if you’re comfortable with this, please fill in this web form and then forward the email it generates back to me to confirm that you agree to the terms of the release.”
- The individual either declines, or clicks the link to access a web form that was previously created by the officer or their kingdom.
- The web form guides the individual through filling in the blank fields with the necessary information, validates it, and when the form is submitted, emails them a copy of their entry and stores a copy of the values in a database or spreadsheet.
- The individual receives the email generated by the form and forwards it to the relevant officer along with an explicit statement of agreement to its terms.
- The officer reviews the release to ensure it is complete, and marks it as executed by updating the database or spreadsheet to record the date that they received the email.

IX. Copies of Release Forms

Personal Information Release Form

- Personal Data Publication Release Form

Model Release Forms

- [Model Release Form](#) from SCA.org
- Photo/Video Model Release Form
- Alternate Model Release Form
- Plain-Text Model Release Form
- Plain-Text Video Model Release Form
- Plain-Text Combined Model Release Form
- Plain-Text Alternate Model Release Form

Photographer Release Forms

- [Photographer Release Form](#) from SCA.org
- Photographer/Videographer Release Form
- Alternate Photographer/Videographer Release Form
- Plain-Text Photograph Grant of Use Form
- Plain-Text Video/Photo Grant of Use Form

Creative Works Forms

- [Creative Work Copyright Assignment / Grant of Use Form](#) from SCA.org
- Alternate Creative Works Release Form
- Plain-Text Creative Works Form
- Plain-Text Alternate Creative Works Form
- Technology Contributor License Form

SCA PERSONAL DATA PUBLICATION RELEASE FORM

I, (modern name) _____, being known within the Society for Creative Anachronism as (society name) _____, do hereby grant the SCA permission to publish the following elements of my personal information:

- Modern Name: _____
- Address: _____
- Phone Number: _____
- E-Mail Address: _____
- Online Profile or Web Links: _____
- Other: _____

This information is to be used as follows:

- Publication in the web site of (branch or group) _____
- Publication in the newsletter of (branch or group) _____
- Publication in web sites and/or newsletters in conjunction with advertisement of (event name) _____, to be held on (date/year) _____
- Other: _____

I recognize that even if my authorization is limited, or is withdrawn in the future, once my personal information is published it may be copied, archived, or redistributed by others beyond the SCA's control.

I voluntarily accept all risks associated with this publication, and agree to hold the Society for Creative Anachronism, its branches and officers, harmless of any liability or damage that might result from a misuse of this personal information.

SIGNATURE	DATE
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SCA MODEL RELEASE & CONSENT TO PUBLISH IMAGES

By completing this agreement, I grant permission to the SCA to publish and use my likeness in the form of photographs, videos, recordings, or artworks (hereinafter "images").

I agree that unless I have specified otherwise below, the SCA may publish any images of me taken at SCA-related events, engaging in SCA-related activities, or provided by me to the SCA.

This grant of permission applies only to the following images:

I agree that unless I have specified otherwise below, the SCA may publish these images of me in any SCA publication, display, or media channel, including print, web and electronic.

This grant of permission applies only to the following websites, media channels, or electronic and print publications (including re-prints, compilations, and archives thereof):

I reserve the right to later request the removal of specific images of me from websites and other electronic media controlled by the SCA.

I AFFIRM AND AGREE:

- I will indemnify and hold harmless the SCA in the event any claim is brought against the SCA by any person claiming that this agreement is not valid and enforceable, or that I did not have lawful authority to grant the above permission and rights to the SCA.
- This agreement shall be binding upon me and my heirs, legal representatives and assigns.
- I am over the age of majority and at least eighteen years of age and legally able to execute this agreement on my own behalf, or on behalf of the child named below of whom I am the parent or legal guardian.
- If I am executing this agreement as a Parent or Guardian, I consent to the use of my child's likeness as described above, and I agree that if my child makes a claim against the SCA, I will hold harmless and indemnify the SCA for any damages it may incur as a result of said claim.
- I have read this agreement prior to its execution and fully understand the contents and consequences thereof.

MODERN NAME OF PERSON PICTURED	SOCIETY NAME OR PREFERRED NAME FOR PUBLICATION
SIGNATURE	PARENT OR GUARDIAN'S NAME, IF SIGNING ON BEHALF OF A CHILD
DATE	EMAIL ADDRESS OR PHONE NUMBER

Plain-Text Alternate Model Release Form

By completing this agreement, I grant permission to the SCA to publish and use my likeness in the form of photographs, videos, recordings, or artworks (hereinafter "images").

I agree that unless I have specified otherwise below, the SCA may publish any images of me taken at SCA-related events, engaging in SCA-related activities, or provided by me to the SCA.

This grant of permission applies only to the following images:
[_____]

I agree that unless I have specified otherwise below, the SCA may publish these images of me in any SCA publication, display, or media channel, including print, web and electronic.

This grant of permission applies only to the following websites, communications channels, or electronic and print publications (including re-prints and archives thereof):
[_____]

I reserve the right to later request the removal of specific images of me from websites and other electronic media controlled by the SCA.

I affirm and agree as follows:

* This agreement shall be binding upon me and my heirs, legal representatives and assigns.

* I am over the age of majority and at least eighteen years of age and legally able to execute this agreement on my own behalf, or on behalf of the child named below of whom I am the parent or legal guardian.

* I will indemnify and hold harmless the SCA in the event any claim is brought against the SCA by any person claiming that this agreement is not valid and enforceable or that I did not have lawful authority to grant the above permission and rights to the SCA.

* If I am executing this agreement as a Parent or Guardian, I consent to the use of my child's likeness as described above, and I agree that if my child makes a claim against the SCA, I will hold harmless and indemnify the SCA for any damages it may incur as a result of said claim.

* I have read this agreement prior to its execution and fully understand the contents and consequences thereof.

Modern Name of Person Pictured: [_____]

Society Name or Preferred Use Name: [_____]

Adult's Name if Acting for a Child: [_____]

Mailing Address: [_____]

SCA PHOTOGRAPHER/VIDEOGRAPHER RELEASE FORM

By completing this agreement, I grant permission to the SCA to publish and use photographs, videos, or recordings (hereinafter "images") that I have created.

I agree that unless I have specified otherwise below, the SCA may publish any images I have created that I provide to it or its officers at any time.

<input type="checkbox"/> This grant of permission applies only to the following images:

I agree that unless I have specified otherwise below, the SCA may publish these images in any SCA publication, display, or media channel, including print, web and electronic.

<input type="checkbox"/> This grant of permission applies only to the following websites, media channels, or electronic and print publications (including re-prints, compilations, and archives thereof):

I reserve the right to later request the removal of specific images I have created from websites and other electronic media controlled by the SCA.

I AFFIRM AND AGREE:

- I am the owner of the images specified above, and will not provide the SCA with images which I do not have the right to distribute.
- I agree to indemnify and hold harmless the SCA in the event any claim is brought against the SCA by any person claiming that they have any right, title or interest in the images superior to mine or that I did not have lawful authority to grant the above permission and rights to the SCA.
- This agreement shall be binding upon me and my heirs, legal representatives and assigns.
- I am over the age of majority and at least eighteen years of age and legally able to execute this agreement on my own behalf.
- I have read this agreement prior to its execution and fully understand the contents and consequences thereof.

MODERN NAME	SOCIETY NAME OR PREFERRED ATTRIBUTION
SIGNATURE	EMAIL ADDRESS OR PHONE NUMBER
DATE	

Plain-Text Video/Photo Grant of Use Form

I, [_ your legal name _], being known within the Society for Creative Anachronism as [_ your SCA name _], do hereby grant permission to the SCA to use certain videos and/or photographs that I have taken as follows:

OPTION 1 – RELEASE FOR ALL VIDEOS AND PHOTOGRAPHS

I agree that any videos or photographs I submit to the SCA at any time, now or in the future, may be used for any of the Grants of Use set out below.

PLEASE STOP: If you checked this option, do not check any others below; just read to the bottom then fill in the date and your mailing address.

OTHER OPTIONS – GRANTS OF USE

With regard to my video(s) and/or photograph(s) (hereinafter “the Images”) entitled [_ title or description of images _], the SCA may (check all that apply):

- publish the Images with any article or as a stand-alone item in any SCA publication, including print, web and electronic;
- publish the Images on any SCA website or similar media;
- publish the Images on SCA websites for [_ group or event name _];
- publish the Images once in an issue of [_ publication name _];
 - publish the Images no more than [___] times in the above publication;
- publish the Images with the article entitled [_ article name _];

I agree, represent and warrant:

1. That I am the owner of the Images.
2. That all of the grants of use I have given above include the right of the SCA to publish the Images in any re-print of those publications, including electronic media.
3. To indemnify and hold harmless the SCA in the event any claim is brought against the SCA by any person claiming that they have any right, title or interest in the Images superior to mine or that I did not have lawful authority to grant the above permission and rights to the SCA.

Date: [_ today’s date _]

Mailing Address: [_ your mailing address _]

SCA CREATIVE WORK GRANT OF USE FORM

By completing this agreement, I grant permission to the SCA to publish, use, or perform my creative work described below (hereinafter "the Work"):

<input type="checkbox"/> Article <input type="checkbox"/> Artwork <input type="checkbox"/> Map <input type="checkbox"/> Poem <input type="checkbox"/> Recipe <input type="checkbox"/> Script <input type="checkbox"/> Story <input type="checkbox"/> Song <input type="checkbox"/> Other TITLE OR DESCRIPTION
--

I agree that unless I have specified otherwise below, the SCA may publish, use, or perform the Work at any SCA event and in any SCA publication, display, or media channel, including print, web and electronic.

<input type="checkbox"/> This grant of permission applies only to the following events, websites, media channels, or electronic and print publications (including re-prints, compilations, and archives thereof):

I reserve the right to later request the removal of the Work from websites and other electronic media controlled by the SCA.

<input type="checkbox"/> (OPTIONAL) I agree that my Work may, for reasons of space availability or editorial concerns, be edited or abridged by the publishing Chronicler/Editor/Webminister. If I agree to my Work being edited, I understand that such editing or abridgement will be done with reasonable care to maintain the context and content integrity of the Work.
--

I represent and warrant that I am the sole creator of the Work, and I agree to indemnify and hold harmless the SCA in the event any claim is brought against the SCA by any person claiming that they have any right, title or interest in the Work superior to mine or that I did not have lawful authority to grant the above permission and rights to the SCA.

MODERN NAME	SOCIETY NAME OR PREFERRED ATTRIBUTION
SIGNATURE	EMAIL ADDRESS OR PHONE NUMBER
DATE	

<input type="checkbox"/> (OPTIONAL) Please send me a copy of any printed newsletters in which my work is used.	
MAILING ADDRESS	CITY, STATE, ZIP CODE

Plain-Text Alternate Creative Works Form

By completing this agreement, I grant permission to the SCA to publish, use or perform my creative work described below (hereinafter "the Work").

Title or Description of the Work:

[_____]

I agree that unless I have specified otherwise below, the SCA may publish, use, or perform the Work in any SCA publication, display, or media channel, including print, web and electronic.

This grant of permission applies only to the following websites, media channels, or electronic and print publications (including re-prints, compilations, and archives thereof):

[_____]

I reserve the right to later request the removal of the Work from websites and other electronic media controlled by the SCA.

(OPTIONAL) I agree that my Work may, for reasons of space availability or editorial concerns, be edited or abridged by the publishing Chronicler, Editor, or Webminister. If I agree to my Work being edited, I understand that such editing or abridgement will be done with reasonable care to maintain the context and content integrity of the Work.

I represent and warrant that I am the sole creator of the Work, and I agree to indemnify and hold harmless the SCA in the event any claim is brought against the SCA by any person claiming that they have any right, title or interest in the Work superior to mine or that I did not have lawful authority to grant the above permission and rights to the SCA.

Modern Name: [_____]

Society Name: [_____]

SCA TECHNOLOGY CONTRIBUTOR LICENSE FORM

I, (legal name) _____, being known within the Society for Creative Anachronism as (name) _____, do hereby agree to the following with respect to my contributions to software or technical project(s) for or associated with the SCA, including all source code, design, configuration, documentation, or other material I create or provide, both before and after executing this document (hereinafter "the Work(s)"):

SCOPE – CHOOSE ONLY ONE

- This grant applies to all software or technical project(s) which I contribute to for or within the SCA.
- This grant is restricted to the following project(s): _____.

LICENSE – CHOOSE ONLY ONE

- I hereby transfer and assign to the SCA my entire right, title and interest to the Works identified above. The SCA shall own the Works and shall have sole right to determine all uses of the Works.
- I hereby license all material I contribute to the Works under the terms of the open source software license that has been selected for each project, or if no such license has been selected, under the terms of the MIT License.

ADDITIONAL TERMS

The terms below apply regardless of which of the options above have been selected:

As used herein, "the SCA" shall be interpreted to mean the Society for Creative Anachronism, Inc., as well as its international affiliates and any successors and assigns.

I represent and warrant that I am the sole creator of any material I contribute to the Works, and I agree to indemnify and hold harmless the SCA in the event any claim is brought against the SCA by any person claiming that they have any right, title or interest in the Works superior to mine or that I did not have lawful authority to grant the above permission and rights to the SCA.

The contributions are provided "as is" and I disclaim all warranties with regard to the Works including all implied warranties of merchantability and fitness. In no event shall I be liable for any special, direct, indirect, or consequential damages or any damages whatsoever resulting from loss of use, data or profits, whether in an action of contract, negligence or other tortious action, arising out of or in connection with the use or performance of this contribution.

SIGNATURE
DATE
E-MAIL ADDRESS
MAILING ADDRESS